

Elizabeth Milem

(936) 371-1445
gmilem@antiochcollege.org

162 Cemetery St
Yellow Springs, OH 45387

EDUCATION

Antioch College, Yellow Springs, OH, Expected Graduation: June 2018

- Pursuing a Bachelor of Arts in a Self-Design Art Conservation major
- 3.0 GPA

Nacogdoches High School, Nacogdoches, TX, Graduated June 2013

Honors

- Antioch College Horace Mann Fellowship (Scholarship), October 2014 to present
- UIL Orchestra Violinist, October 2013
- Girl Scout Silver Award

EXPERIENCE

Researcher in Art Provenance, October 2016 – December 2016

Holocaust Art Restitution Project, Washington, DC

- Researched current efforts from various countries toward restitution policy for Nazi-looted artwork

Curatorial Intern, January 2016 – March 2016

Museum of Fine Arts, Boston, MA

- Worked on future Matisse exhibition under curator in Prints, Drawings, and Photographs department
- Input objects, generated loan agreements and paperwork from TMS (The Museum System) database
- Handled, measured, and catalogued prints from museum collection
- Wrote and edited loan letters
- Attended exhibition planning meetings

Gallery Intern, April 2015 – June 2015

Cole Art Center, Nacogdoches, TX

- Directed gallery viewers at desk during work days and exhibition openings
- Created digital catalogues for Texas National competitions held at gallery
- Set up and directed attendees for Texas National competition and exhibition openings
- Attended planning meetings and collaborated with directors on community outreach
- Gallery preparator for shows and exhibits
- Packed and shipped artworks
- Compiled archival research and files for belongings of sculptor Renzo Fenci

Business Intern, April 2015 – June 2015

Stephen F Austin State University Music Preparatory Division, Nacogdoches, TX

- Registered new music students, handled register
- Compiled a database of contacts

Rotary Club Exchange Student, August 2013 – June 2014

Rotary International, Bangkok, Thailand

- Year long exchange program through Rotary to Thailand with local host families

Violinist, August 2012 – November 2012

Self employed, Nacogdoches, TX

- Performed in various weddings and town events
- Solo and group performances

SKILLS

Computer: Microsoft Office, Apple Software, InDesign, Photoshop, The Museum System Database

Business: Retail sales, customer service, inventory and bookkeeping

Gallery: Lighting, hanging, repainting, archiving, packing and shipping

Language: Conversational French

REFERENCES

Available upon request