

Ashley Nicole Matias Matos
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EDUCATION

Antioch College, one Morgan Place, Yellow Springs Ohio 45387

Bachelor of Arts in progress, Anticipated date of graduation: June 2022

Selected Coursework: Foundations of Community Action; General Psychology; Storytelling; Expository Writing; Statistics

Mariana Bracetti Academy, 1849 Torresdale Ave, Philadelphia, PA 19124

High School Diploma, June 2018

EXPERIENCE

The Kitchen in Manhattan, 512 West 19th St, New York, NY, 10011 - *Curatorial Assistant*

April 2019 - June 2019 or Spring 2019

- ❖ Researching and organizing upcoming exhibitions, performances, and events at The Kitchen
- ❖ Develop timelines, checklists, and printed matter.
- ❖ Aid in daily operations, implementing short-term and long-term projects, and providing general support.
- ❖ Assist with The Kitchen archives by filing materials, scanning items, and helping create content for the Archive Website
- ❖ Monitor the gallery

Coretta Scott King Center, 1020 Livermore St, Yellow Springs, OH 45387- *Diversity & Inclusion*

September 2018 - March 2019

- ❖ Assist with major Diversity and Inclusion events such as the annual MLK celebration, Coretta Scott King celebration, Black History Month, etc.
- ❖ Work with the CSKC Miller Fellow to support other major events such as the Freedom to Vote Rally, Social Justice Symposium, Legacy Luncheon, etc.
- ❖ Assist with publicity of D&I and CSKC events.
- ❖ Seek opportunities to collaborate with campus & community organizations.
- ❖ Create a social media strategy to promote diversity and inclusion at Antioch
- ❖ Ensure the success of D&I and CSKC events by assisting with set up, clean up, and other logistics.

Payless Shoesource, Various Locations in Philadelphia Area - *Sales Associate & Key Holder*

August 2017 - August 2018

- ❖ Assist with personal shopping, restock inventory for sale and handle deposits
- ❖ Ensure customer safety during emergencies
- ❖ Opening and closing the store

McDonalds, Inc, 4163 Whitaker Ave, Philadelphia, PA 19124 - *Crew Member & Crew Trainer*

June 2016 - August 2017

- ❖ Handled customer service
- ❖ Trained incoming workers

Wooden Boat Factory, 4520 Worth St, Philadelphia, PA 19124 - *River Guide*

December 2014 - August 2015

- ❖ Trained potential boat rowers
- ❖ Constructed seaworthy wooden boats
- ❖ Informed general public about environmental issue

References provided upon request