Zoë L Ritzhaupt

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**Education:**

Bachelor of Arts in Video Production, Horace Mann Fellow, Antioch College 2020

**Summary of Skills:** Proficiency in Adobe Creative Suite including Premiere, Audition, and Photoshop, cinematography, sound recording, storyboarding, digital and film photography, organizational skills, and clear written communication

**Equipment:** DSLRs, RED cameras, GoPros, gimbals, boom microphones, lavaliers, shoulder stabilizing rigs, fluid-head tripods, 35mm and medium format cameras

**Work Experience:**

Videographer and Photographer, Assistant Teacher

The Antioch School, Yellow Springs OH

2019-2020

* Assist classroom functions at a play-based elementary school with children ranging from preschool to sixth grade
* Produce and edit photographs for commercial use
* Create multiple short promotional documentary videos of school activities

Production Assistant

Director Catalina Jordan Alvarez

Greene County OH

2019-2019

* Organize photo releases and director’s notes for production of an experimental feature-length film
* Handle transportation, setting up, and breaking down of all video and audio equipment
* Assist cinematographer with RED DSMC2 DRAGON-X camera and worked collaboratively on shot composition

Sexual Education Program Lead Coordinator

Antioch College, Yellow Springs OH

2016-2020

* Organize and run a bi-yearly month-long event on sexual health, pleasure, consent, gender, and sexuality for the Antioch College student body
* Schedule upwards of 20 events on various topics
* Coordinate with speakers and professionals

Director of Catering

Antioch College C-Shop, Yellow Springs OH

2017-2019

* Assist with the development of a student-run coffee business
* Run weekly coffee catering events and organize pop-ups
* Coordinate general business operations with a team
* Organize inventory and complete monthly orders
* Train new team members on coffee protocols

Kitchen Assistant

Antioch College, Yellow Springs OH

2016-2019

* Assist with the production and serving of breakfast, lunch, and dinner for on-campus residents
* Prep raw ingredients and create mixes for baked goods
* Wash and sanitize dishes
* Operate safely in a kitchen setting in compliance with ServSafe regulations

Theater Production Assistant

The Foundry Theater, Yellow Springs OH

2017-2017

* Assist with the planning and management of theatrical productions
* Manage social media accounts with creative content and consistent posting
* Regularly write summaries and releases for events and productions
* Schedule events across multiple calendars and communicate with varying professionals

Barista

Turntable Cafe, Piqua OH

2016-2017

* Memorize complex drinks and produced products with speed, quality, and consistency
* Prioritize drink requests while managing interruptions
* Assist customers and clients with questions and requests

Barista

Winans Chocolates and Coffees, Piqua OH

2014-2016

* Maintain and operate espresso machines, commercial coffee brewers, and other equipment
* Conduct successful cash audits at the end of each shift
* Complete custom chocolate box orders, sometimes in large quantities
* Train new team members with positive reinforcement and respectful, encouraging coaching

**References:**

Catalina Jordan Alvarez, [calvarez@antiochcollege.edu](mailto:calvarez@antiochcollege.edu)

Nathan Summers, [nathan@theantiochschool.org](mailto:nathan@theantiochschool.org)

Forest Bright, [fbright@antiochcollege.edu](mailto:fbright@antiochcollege.edu)

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